

DAILY HUDDLE SOP (construction)

When: Daily once all team members have arrived on-site

What is it: 5-10 minute huddle to review previous days performance and create a strategy for today's tasks within the 4@4

1. Review what went well and what could have gone better in the previous day
2. What can we continue doing and what might we need to change to better perform?
3. Review today's tasks with the 4@4
4. Strategize the best way to complete these tasks.
 - a. What is the most efficient order of operations within the space
 - b. Is there any staging or setup needed to help improve the outcome
 - c. Who will the skills be allocated to ensure efficiency
 - d. Develop strategies for any bottlenecks that arise
5. Team pump and get at er.